

**St. Margaret Mary's Kindergarten
2025-2026 Admission application**

Our school has joined The Kindergarten Education Scheme

Our school will accept admission application for 2025-2026 K1-K3 from **9am on 24 Oct 2024(Thu) to 12pm on 26 Oct 2024(Sat)**. Application details as follow:

K1 (AM and PM class): Applicant must be born on or before December 2022.

K2 (PM class): Applicant must be born on or before December 2021.

K3 (PM class): Applicant must be born on or before December 2020.

1. Application form and procedure:

i. Online application

Parents / Guardians need to complete the online application form and submit the print out of the completed application form along with the original and copy of documents listed at Point 3 to our school in person. Parents/Guardians will receive an interview certificate once they have submitted all the required documents.

ii. In person application

Parents/Guardians can fill in the paper application form, which is provided by our school, and submit the completed application form along with the original and copy of documents listed at Point 3 to our school in person. Parents/Guardians will receive an interview certificate once they have submitted all the required documents.

2. Date of admission application:

24 Oct 2024(Thur) 9 am to 5 pm

25 Oct 2024(Fri) 9 am to 5 pm

26 Oct 2024(Sat) 9 am to 12 pm

3. Required documents

- i. The original and copy of applicant's birth certificate
- ii. The original and copy of applicant's Catholic Baptism Certificate (if any)
- iii. The original and copy of applicant's immunization record
- iv. The original and copy of the Proof of applicant's sibling / parent if claiming the applicant's sibling is studying in the school / and parent's graduate relationship.(e.g. school handbook, graduate certificate...)
- v. Proof of residential address
- vi. Self-addressed envelope(long envelope with sufficient postage)
- vii. Paper application form: 2 recent photos of applicant
(1 for submitting to school, 1 for paper application form)
Online application form: 1 recent photos of applicant
- viii. 2 Self-addressed envelope (size 9" long x 4" wide, with \$2.2 stamp applied)
- ix. Application Fee: HKD 40 (by cash)

4. Interview Arrangements

Our school will arrange interview for all applicants

Interviews will be conducted at 30/11/2024 and notification will be sent to parents separately (subjected to the notification letter)

Individual interviews will be arranged

Parents should accompany their child for the interview

When the interviews are arranged for non- Chinese speaking children/ parents, our kindergarten will arrange interpretation and/or translation services for applicants as necessary, or allow parents and children to be accompanied by a Chinese speaking relative/friend during the interview to facilitate communication.

5. Our school respects personal data privacy and are committed to fully implementing and complying with the data protection principles and all relevant provisions of the Personal Data (Privacy) . Any enquiries regarding our personal data privacy policy and practices, please contact our school at 25769824.